



北京牛津和剑桥俱乐部  
The Oxford and Cambridge Club Beijing

# *Constitution*

*1<sup>st</sup> June 2009*

## Article I. Constitution

- A. This document is the Constitution of the Oxford and Cambridge Club Beijing. The document contains regulations for the internal management and administration of the Oxford and Cambridge Club.
- B. Any Full Member may propose a change to the constitution by informing the Secretary at least four weeks before the Annual General Meeting. The proposal will be on the agenda of the next AGM. Changes to the Constitution require a two-thirds majority of those present and voting at the AGM.
- C. All members have the right to see a copy of the constitution by requesting it from the Secretary.
- D. The General Membership must be advised of any and all changes to the Constitution in written form within one week from the enactment of the Constitutional amendment.

## Article II. Name, History and Authorization

- A. The name of the association shall be “Oxford and Cambridge Club Beijing” (hereinafter referred to as the “OCCB”).
- B. The OCCB was founded on November 25<sup>th</sup>, 2006 in the presence of H.E. William Ehrman, Her Majesty’s Ambassador to China, Mr. Peter Batey OBE, Chairman of the Britain China Council, and Mr Tony Tyler, CEO of Cathay Pacific.
- C. This Constitution was enacted in June 2009 by the sitting Committee.

## Article III. Purpose of the Club

- A. To provide a forum for Cambridge and Oxford alumni to meet and network in Beijing, and for visitors from Cambridge and Oxford Universities to meet with those alumni.
- B. To provide a link between Cambridge and Oxford Universities and their alumni living in Beijing.
- C. To encourage members of the Club to take an active interest in the life of Universities – at local, national and international levels.
- D. To promote the interests of the Universities and to aid their development.
- E. To facilitate and support meetings and associations between the Club’s members.
- F. To make an active contribution to the Beijing community.

## Article IV. Membership

### **A. Full Membership**

1. Any person who has successfully graduated from a degree-awarding course at Cambridge or Oxford Universities, and who lives in the People's Republic of China, shall be eligible for application for admission as a Full Member except where such person's membership would contravene the laws or policies of the government of the PRC.
2. Any person who is/has been a Junior Research Fellow, Senior Fellow, Lecturer, Reader or Professor at Cambridge or Oxford Universities, and who lives in the People's Republic of China, shall be eligible for application for admission as a Full Member except where such person's membership would contravene the laws or policies of the government of the PRC.
3. Full Members retain full voting rights in the OCCB and may stand for Committee positions.

### **B. Associate Member**

1. Any person who has been an exchange student or pursued research under the auspices of a college or department at Cambridge or Oxford Universities, and who lives in the People's Republic of China, shall be eligible for application for admission as an Associate Member except where such person's membership would contravene the laws or policies of the government of the PRC.
2. Associate Members have no voting rights in the OCCB and may not stand for Committee positions.

### **C. Student Member**

1. Any person who is currently pursuing a degree-awarding course at Cambridge or Oxford Universities, and who lives in the People's Republic of China, shall be eligible for application for admission as a Student Member except

where such person's membership would contravene the laws or policies of the government of the PRC.

2. Student Members have no voting rights in the OCCB and may not stand for Committee positions.
3. Membership fees shall be lower for Student Member

**D. Overseas Member**

1. Any person who has successfully graduated from a degree-awarding course at Cambridge or Oxford Universities, and who does not live in the People's Republic of China, shall be eligible for application for admission as an Overseas Member except where such person's membership would contravene the laws or policies of the government of the PRC.
2. Overseas Members have no voting rights in the OCCB and may not stand for Committee positions.
3. Membership fees shall be lower for Overseas Members.

## Article V. List of Members

A. A list of members shall be maintained by the Secretary, along with details of their individual affiliations relating to the Universities.

B. The list of members shall be made available to University staff and to Officers of the OCCB in support of the work of the OCCB, within the terms and conditions of the UK Data Protection Act 1998 and other relevant PRC legislation from time to time in force.

## Article VI. Officers and Management of the Club

- A. The Officers of the Executive Committee shall be the President, Vice-President, Secretary, Treasurer, Membership Officer, Sponsorship Officer and Ad Hoc Officers. All Officers must be Full Members with no debts to the OCCB.
- B. All Officers shall serve without salary and shall perform the duties set forth in Appendix A.
- C. The President and Vice President should ideally be from different universities but this is non-binding.
- D. The Executive Committee will consist of the Officers of the OCCB plus three Committee Members, all of who are Full Members of the OCCB. Executive Committee members are required to attend at least half of all committee meetings and to organize at least one event for the OCCB each year.
- E. Executive Officers and Committee Members will normally serve a one-year term. They will be elected at the Annual General Meeting.
- F. When Officers of the Executive Committee leave or move into a new role, the Executive Committee will vote another Officer or Committee Member into that position. When a Committee member leaves, the Committee will appoint a replacement Committee Member from the Membership.
- G. Each Full Member of the Society has one vote at any meeting of the Society. Only Full Members attending the meeting will have the right to vote, and there will be no voting by proxy.
- H. The Constitution of the Society and any changes to the Constitution will be valid once approved by the Members of the Society. The normal forum for this approval

process will be the Annual General Meeting.

## Article VII. Annual General Meeting

- A. There shall be an Annual General Meeting of the OCCB, open to all members, at which Officers will present a report on matters pertaining to the Association.
- B. The Annual General Meeting will normally be held in June each year.
- C. The quorum for the AGM shall be 20 Full Members.
- D. Two weeks notice shall be given of the AGM, and of the business to be conducted.
- E. Associate Members shall be allowed to attend the AGM but will have no voting rights.
- F. C. Any proposed Constitutional changes must be presented and voted on by the Membership at the AGM. For a constitutional amendment to pass, it must earn at least a two-thirds majority.
- G. D. Further meetings of the general membership shall be called at the discretion of the President and Vice-President of the OCCB.

## Article VII. Patrons

- A. The Committee may from time to time appoint Patrons, who may be alumni, prepared to actively support and promote the work of the OCCB and the Universities.
- B. Any Patrons who are not alumni shall be honorary members of the OCCB.
- C. Patrons shall be appointed initially for a period of two years and may be re-appointed at the discretion of the Committee.

## Article VIII. Ad Hoc Committees

- A. The Executive Committee may establish from time to time such ad hoc committees as may appear to further the purposes of the OCCB.
- B. Each section, group or network will have a chair, appointed by the Executive Committee.
- C. Appointments shall be held for the duration in the first instance and renewable for further periods, at the discretion of the Executive Committee.

## Article IX. Finances

- A. The OCCB is a not-for-profit organization but it may levy fees from the members in order to maintain itself, and accept outside sponsorship.
- B. Members are allowed to request to view the accounts for activities where money is collected, such as ticket sales and fundraising, by making a request to the Treasurer. Such requests must be fulfilled within one week.
- C. The accounts shall be maintained by the Treasurer and approved by the President.
- D. Any major use of funds must be approved by the President and Vice-President.
- E. The President and Treasurer shall be the signatories on the OCCB bank account.
- F. The accounts shall be accessible for view by the every member of the Committee at all times.